

<b>DEBIT RETURN</b>	
<b>IDLE PROMPT</b>	Press [6].
<b>0=SALE 1=RETURN</b>	Press [1], then [ENTER].
<b>ENTER SUPER# / MGMT PSD#</b>	Key in password and press [ENTER].
<b>WAITING FOR CARD</b>	Swipe card.
<b>ENTER TICKET #</b>	Key in ticket number and press [ENTER].
<b>ENTER TABLE #</b>	Key in table number and press [ENTER].
<b>ENTER SERVER #</b>	Key in server number and press [ENTER].
<b>ENTER AMOUNT</b>	Key in amount and press [ENTER].
<b>WAITING FOR PIN</b>	
<b>PROCESSING</b>	No action while processing.
<b>XXXXXX \$\$ .cc</b>	Auth code and amount display. Receipt prints (if printer attached).
<b>TOTAL ADJUSTMENT</b>	
<b>IDLE PROMPT</b>	Press [ENTER], then [2].
<b>0=TIP 1=TOTAL</b>	Press [1], then [ENTER].
<b>2=QUICK TIP 3=CASH TIP</b>	
<b>4=SHARED TIP</b>	
<b>ENTER REF NUMBER</b>	Key in reference number and press [ENTER].
<b>TOTAL \$\$ .cc</b>	Press [ENTER] to confirm.
<b>ENTER NEW TOTAL</b>	Press [ENTER].
<b>ADJUST TO \$ 0.00?</b>	Press [0] then [ENTER].
<b>0=YES 1=NO</b>	to void transaction.
<b>ADJ TO \$ 0.00</b>	Adjusted amount displays. Receipt prints (if printer attached). Press [ENTER] to void another or [CLEAR] to return to idle prompt..
<b>QUICK TIP ADJUSTMENT</b>	
<b>IDLE PROMPT</b>	Press [ENTER], then [2].
<b>0=TIP 1=TOTAL</b>	Press [2], then [ENTER].
<b>2=QUICK TIP 3=CASH TIP</b>	
<b>4=SHARED TIP</b>	
<b>ENTER SERVER #</b>	Key in server number and press [ENTER].
<b>REF 001 \$ 0.00</b>	Press [ENTER] to confirm.
<b>ENTER TIP AMT</b>	Key in tip amount and press [ENTER].
<b>ADJ TO \$ \$\$ .cc</b>	Adjusted amount displays. Receipt prints (if printer attached). Press [ENTER] to adjust another, or [CLEAR] to return to idle prompt.

Shaded sections are optional features.

<b>BATCH REPORT</b>	
<b>IDLE PROMPT</b>	Press [ENTER], then [3].
<b>BATCH XXXXX</b>	Press [1], then [ENTER].
<b>0=DISPLAY 1=PRINT</b>	
<b>0=TOTAL 1=DETAIL</b>	Press [0] for total report, [1] for detailed report, [2] for a server report, or [3] for an open tab report, then press [ENTER].
<b>2=SERVER #</b>	
<b>3=OPEN TAB</b>	
<b>PRINTING...</b>	Report prints (if printer attached).
<b>EMPLOYEE TIP REPORT</b>	
<b>IDLE PROMPT</b>	Press [ENTER], then [3].
<b>BATCH XXXXX</b>	Press [1], then [ENTER].
<b>0=DISPLAY 1=PRINT</b>	
<b>0=TOTAL 1=DETAIL</b>	Press [2], then [ENTER].
<b>2=SERVER # 3=OPEN TAB</b>	
<b>0=SERVER# 1=ALL</b>	Press [0] for a specific server, [1] for all servers, [2] for: untipped, [3] for cash tips, and then [ENTER].
<b>2=UNTIPPED</b>	
<b>3=CASH TIPS</b>	
<b>ENTER SERVER #</b>	Key in server number and press [ENTER].
<b>PRINTING...</b>	Reports prints (if printer attached).
<b>SHARED TIPS</b>	
<b>IDLE PROMPT</b>	Press [5].
<b>0=CASH 1=SHARED</b>	Press [1].
<b>ENTER TICKET #</b>	Key in ticket number and press [ENTER].
<b>FROM SERVER # ?</b>	Key in server number and press [ENTER].
<b>SHARED TIP AMT</b>	Key in shared tip amount and press [ENTER].
<b>TO SERVER # ?</b>	Key in server number and press [ENTER].
<b>ACCEPTED</b>	Press [CLEAR] to return to idle prompt.

Grayed functions are available on the 380 &amp; 460 only.

<b>DEPOSIT (SETTLEMENT)</b>	
<b>IDLE PROMPT</b>	Press [9].
<b>ENTER SUPER #</b>	Key in supervisor number and press [ENTER].
<b>0=DEPOSIT 2=INQ</b>	Press [0], then [ENTER].
<b>PRINTING...</b>	Reports prints (if printer attached).
<b>BATCH RELEASED</b>	Batch settled at host. Press [CLEAR] to return to idle prompt.
<b>REPRINT</b>	
<b>IDLE PROMPT</b>	Press [ENTER], then [6].
<b>0=DISPLAY 1=PRINT</b>	Press [1], then [ENTER].
<b>0=LAST 1=OTHER</b>	Press [0], then [ENTER] to reprint last transaction. Press [1], then [ENTER] to reprint other transactions.
<b>ENTER REF NUMBER</b>	Key in reference number of transaction to be reprinted and press [ENTER].
<b>PRINTING...</b>	Report prints (if printer attached).
<b>CLOSE TAB</b>	
<b>IDLE PROMPT</b>	Press [3].
<b>0=OPEN 1=CLOSE</b>	Press [1], then [ENTER].
<b>ENTER REF NUMBER</b>	Key in reference number, and press [ENTER].
<b>4000000000000000</b>	Card number displays. Press [ENTER].
<b>SAME CARD?</b>	Press [0] for YES.
<b>0=YES 1=NO</b>	
<b>ENTER ACCOUNT #</b>	Swipe card if [1] selected.
<b>ENTER LAST 4 NUM</b>	Key in card's last four digits, then press [ENTER].
<b>TICKET # XXXX</b>	Press [ENTER].
<b>TABLE # XX</b>	Press [ENTER].
<b>ENTER SERVER # XXXX</b>	Key in server number and press [ENTER].
<b>ENTER FOOD AMT</b>	Key in food amount and press [ENTER].
<b>ENTER BEV AMT</b>	Key in beverage amount and press [ENTER].
<b>ENTER TOT AMOUNT</b>	Key in amount and press [ENTER].
<b>PROCESSING</b>	No action while processing.
<b>XXXXXX \$\$ .cc</b>	Auth code and amount display. Receipt prints (if printer attached).

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<b>TERMINAL BATCH REVIEW</b>	
<b>IDLE PROMPT</b>	Press [ENTER] then [3].
<b>BATCH XXXXX</b>	Current batch number displays.
<b>0=DISPLAY 1=PRINT</b>	Press [0] then [ENTER].
<b>TRAN COUNT XXX</b>	Transaction count displays. Press [ENTER] to continue.
<b>SALES \$ \$\$ .cc</b>	Total sales displays. Press [ENTER] to continue.
<b>RETNS \$ \$\$ .cc</b>	Total returns displays. Press [ENTER] to continue.
<b>NET \$ \$\$ .cc</b>	Net amount displays. Press [ENTER] to continue.
<b>0-BY REF 1=ALL</b>	Key in [0] and press [ENTER].
<b>ENTER REF NUMBER</b>	If prompted, key in reference number and press [ENTER].
<b>001 SL \$ 12.00</b>	Reference number, transaction type, and amount display. Press [#].
<b>123456 A VI</b>	Auth code, transaction status, and credit card type display. Press [#].
<b>40123456789012345678901</b>	Card number displays. Press [ENTER] to review another reference number. Or, press [CLEAR] to return to idle prompt.
<b>OPEN TAB</b>	
<b>IDLE PROMPT</b>	Press [3].
<b>0=OPEN 1=CLOSE</b>	Press [0] then [ENTER].
<b>ENTER ACCOUNT #</b>	Swipe card.
<b>ENTER LAST 4 NUM</b>	Key in last four digits, then press [ENTER].
<b>TICKET # XXXX</b>	Press [ENTER].
<b>TABLE # XX</b>	Press [ENTER].
<b>ENTER SERVER # XXXX</b>	Key in server number, then [ENTER].
<b>ENTER TOT AMOUNT</b>	Key in amount and press [ENTER].
<b>PROCESSING</b>	No action while processing.
<b>XXXXXX \$\$ .cc</b>	Auth code and amount display. Receipt prints (if printer attached).
<b>VOID</b>	
<b>IDLE PROMPT</b>	Press [ENTER] then [5].
<b>ENTER REF NUMBER</b>	Key in ref#, then [ENTER].
<b>ENTER AMOUNT #</b>	Key in amount, [ENTER].
<b>PRINTING</b>	Receipt prints (if printer attached).

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<b>TIP ADJUSTMENT</b>	
<b>IDLE PROMPT</b>	Press [ENTER] then [2].
<b>0-TIP 1=TOTAL</b>	Press [0], then [ENTER].
<b>2=QUICK TIP 3=CASH TIP</b>	
<b>4=SHARED TIP</b>	
<b>ENTER REF NUMBER</b>	
<b>TOTAL= \$\$ .cc</b>	Press [ENTER] to confirm.
<b>ENTER TIP AMT</b>	Key in tip amount and press [ENTER].
<b>ADJ TO \$ \$\$ .cc</b>	Adjusted amount displays. Receipt prints (if printer attached). Press [ENTER] to print.
<b>CASH TIPS ADJUSTMENT</b>	
<b>IDLE PROMPT</b>	Press [ENTER] then [2].
<b>0-TIP 1=TOTAL</b>	Press [3], then [ENTER].
<b>2=QUICK TIP 3=CASH TIP</b>	
<b>4=SHARED TIP</b>	
<b>ENTER TICKET #</b>	Key in ticket number and press [ENTER].
<b>FID/BEV \$ \$\$ .cc</b>	Press [ENTER] to confirm.
<b>ENTER NEW FID/BEV</b>	Key in food/beverage amount and press [ENTER].
<b>TIP \$ \$\$ .cc</b>	Press [ENTER].
<b>ENTER NEW TIP \$</b>	Key in tip, then [ENTER].
<b>ADJUST TO \$\$ .cc?</b>	Press [0] to adjust tip to \$0.00. Or press [1] to retain tip.
<b>0=YES 1=NO</b>	
<b>ACCEPTED</b>	Key in another ticket number to adjust another transaction. Or press [CLEAR] to return to idle prompt.
<b>SHARED TIPS ADJUSTMENT</b>	
<b>IDLE PROMPT</b>	Press [ENTER] then [2].
<b>0-TIP 1=TOTAL</b>	Press [4], then [ENTER].
<b>2=QUICK TIP 3=CASH TIP</b>	
<b>4=SHARED TIP</b>	
<b>ENTER TICKET #</b>	Key in ticket number and press [ENTER].
<b>TO SERVER #</b>	Press [ENTER].
<b>TIP \$ \$\$ .cc</b>	Press [ENTER].
<b>ENTER NEW TIP \$</b>	Key in tip, then [ENTER].
<b>ADJUST TO \$\$ .cc?</b>	Press [0] to adjust tip to \$0.00. Or press [1] to retain tip.
<b>0=YES 1=NO</b>	
<b>ACCEPTED</b>	Key in another ticket number to adjust another transaction. Or press [CLEAR] to return to idle prompt.

Shaded sections are optional features.

<b>PRIOR AUTHORIZATION SALE (FORCE)</b>	
<b>IDLE PROMPT</b>	Press [4].
<b>0=SALE 1=TAB</b>	Press [0] then [ENTER].
<b>ENTER ACCOUNT #</b>	Swipe card. Or key in card number and press [ENTER].
<b>ENTER LAST 4 NUM</b>	Key in last 4 digits of card number and press [ENTER].
<b>ENTER TICKET #</b>	Key in ticket number and press [ENTER].
<b>ENTER TABLE #</b>	Key in table number and press [ENTER].
<b>ENTER SERVER #</b>	Key in server number and press [ENTER].
<b>ENTER FOOD AMT</b>	Key in food amount and press [ENTER].
<b>ENTER BEV AMT</b>	Key in beverage amount and press [ENTER].
<b>ENTER SUB AMOUNT</b>	Key in subtotal and press [ENTER].
<b>ENTER TIP AMOUNT</b>	Key in tip amount and press [ENTER].
<b>ENTER AUTH CODE</b>	Key in auth code and press [ENTER].
<b>PROCESSING</b>	No action while processing.
<b>XXXXXX \$\$ .cc</b>	Auth code and amount display. Receipt prints (if printer attached).
<b>OPEN TAB REPORT</b>	
<b>IDLE PROMPT</b>	Press [ENTER] then [3].
<b>BATCH XXX</b>	Press [1] then [ENTER].
<b>0=DISPLAY 1=PRINT</b>	
<b>0=TOTAL 1=DETAIL</b>	Press [3] then [ENTER].
<b>2=SERVER# 3=OPEN TAB</b>	
<b>PRINTING...</b>	Report prints (if printer attached).
<b>CASH TIPS</b>	
<b>IDLE PROMPT</b>	Press [5].
<b>0=CASH 1=SHARED</b>	Press [0].
<b>ENTER TICKET # XXXX</b>	Key in ticket number and press [ENTER].
<b>ENTER SERVER # XXXX</b>	Key in server number and press [ENTER].
<b>ENTER TOT AMOUNT</b>	Key in amount and press [ENTER].
<b>PROCESSING</b>	No action while processing.
<b>XXXXXX \$\$ .cc</b>	Auth code and amount display. Receipt prints (if printer attached).
<b>ACCEPTED</b>	
<b>IDLE PROMPT</b>	Press [CLEAR] to return to idle prompt.

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<b>MANUAL ENTRY (AVS)</b>	
<b>IDLE PROMPT</b>	Press [1] for sale or the appropriate transaction key.
<b>ENTER ACCOUNT #</b>	Key in card number and press [ENTER].
<b>EXPIRY DATE MMYY</b>	Key in expiration date in MMYY format (example 101) and press [ENTER].
<b>PHONE ORDER 0=YES 1=NO</b>	Press appropriate option, then press [ENTER].
<b>ENTER INVOICE #</b>	Key in invoice number and press [ENTER].
<b>STREET ADDRESS</b>	Key in numeric value of address (1601 Elm = 1601) and press [ENTER].
<b>ENTER ZIP CODE</b>	Key in ZIP Code and press [ENTER].
<b>ENTER CVV2#</b>	Key in CVV2 value on the back of the card (usually 4 digits) and press [ENTER]. Or press [ENTER] to bypass and key in a reason code. [0] = Not on card [1] = Cannot read [2] = Unknown Press [ENTER].
<b>ENTER TICKET #</b>	Key in ticket number and press [ENTER].
<b>ENTER TABLE #</b>	Key in table number and press [ENTER].
<b>ENTER SERVER #</b>	Key in server number and press [ENTER].
<b>ENTER TOT AMOUNT</b>	Key in amount and press [ENTER].
<b>PROCESSING</b>	No action while processing.
<b>XXXXXX \$\$ .cc</b>	Auth code and amount display. Receipt prints (if printer attached).
<b>UNTIPPED REPORT</b>	
<b>IDLE PROMPT</b>	Press [ENTER] then [3].
<b>BATCH XXX</b>	Press [1] then [ENTER].
<b>0=DISPLAY 1=PRINT</b>	
<b>0=TOTAL 1=DETAIL</b>	Press [2] then [ENTER].
<b>2=SERVER# 3=OPEN TAB</b>	
<b>0=SERVER# 1=ALL</b>	Press [3] then [ENTER].
<b>2=UNTIPPED 3=CASH TIPS</b>	
<b>PRINTING...</b>	Report prints (if printer attached).

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<b>AUTH ONLY</b>	
<b>IDLE PROMPT</b>	Press [2].
<b>ENTER ACCOUNT #</b>	Swipe card.
<b>PHONE ORDER</b>	Press appropriate option, then press [ENTER].
<b>0=YES 1=NO</b>	
<b>ENTER INVOICE #</b>	Key in invoice number and press [ENTER].
<b>STREET ADDRESS</b>	Key in numeric value of address (1601 Elm = 1601) and press [ENTER].
<b>ENTER ZIP CODE</b>	Key in ZIP Code and press [ENTER].
<b>ENTER CVV2#</b>	Key in CVV2 value on the back of the card (usually 4 digits) and press [ENTER]. Or press [ENTER] to bypass and key in a reason code. [0] = Not on card [1] = Cannot read [2] = Unknown Press [ENTER].
<b>ENTER TICKET # XXXX</b>	Key in ticket number and press [ENTER].
<b>ENTER TABLE # XX</b>	Key in table number and press [ENTER].
<b>ENTER SERVER # XXXX</b>	Key in server number and press [ENTER].
<b>ENTER FOOD AMT</b>	Key in food amount and press [ENTER].
<b>ENTER BEV AMT</b>	Key in beverage amount and press [ENTER].
<b>ENTER TOT AMOUNT</b>	Key in total amount and press [ENTER].
<b>PRINTING</b>	Receipt prints (if printer attached).
<b>CASH TIP REPORT</b>	
<b>IDLE PROMPT</b>	Press [ENTER] then [3].
<b>BATCH XXX</b>	Press [1] then [ENTER].
<b>0=DISPLAY 1=PRINT</b>	
<b>0=TOTAL 1=DETAIL</b>	Press [2] then [ENTER].
<b>2=SERVER# 3=OPEN TAB</b>	
<b>0=SERVER# 1=ALL</b>	Press [3] then [ENTER].
<b>2=UNTIPPED 3=CASH TIPS</b>	
<b>PRINTING...</b>	Report prints (if printer attached).

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<b>AVS RESPONSE CODES</b>	
<b>VISA</b>	<b>DESCRIPTION</b>
<b>Y</b>	Yes - Exact match on address and ZIP Code.
<b>A</b>	Address matches, ZIP Code does not.
<b>Z</b>	ZIP Code matches, address does not.
<b>N</b>	Neither address nor ZIP Code match.
<b>U</b>	Address information unavailable, or issuer does not support AVS.
<b>R</b>	Retry - Issuer's system unavailable or timed out.
<b>E</b>	Error - Transaction ineligible for AVS or edit error found. [0] = Not on card [1] = Cannot read [2] = Unknown Press [ENTER].
<b>S</b>	AVS not supported by issuer.
<b>MASTERCARD</b>	<b>DESCRIPTION</b>
<b>X</b>	Exact - Match on address and 9-digit ZIP Code.
<b>Y</b>	Yes - Exact match on address and ZIP Code.
<b>A</b>	Address matches, ZIP Code does not.
<b>Z</b>	ZIP Code matches, address does not.
<b>N</b>	Neither address nor ZIP Code match.
<b>U</b>	Address information unavailable, or issuer does not support AVS.
<b>R</b>	Retry - Issuer's system unavailable or timed out.
<b>S</b>	AVS not supported by issuer.

<b>AVS RESPONSE CODES</b>	
<b>DISCOVER</b>	<b>DESCRIPTION</b>
<b>Y</b>	Yes - Exact match on address and ZIP Code.
<b>A</b>	Address matches, ZIP Code does not.
<b>W</b>	Whole - 9-digit ZIP Code matches, address does not.
<b>Z</b>	ZIP Code matches, address does not.
<b>N</b>	Neither address nor ZIP Code match.
<b>U</b>	Address information unavailable, or issuer does not support AVS.
<b>AMERICAN EXPRESS</b>	<b>DESCRIPTION</b>
<b>Y</b>	Yes - Exact match on address and ZIP Code.
<b>A</b>	Address matches, ZIP Code does not.
<b>Z</b>	ZIP Code matches, address does not.
<b>N</b>	Neither address nor ZIP Code match.
<b>U</b>	Address information unavailable, or issuer does not support AVS.
<b>ENTER SERVER #</b>	Key in server number and press [ENTER].
<b>ENTER FOOD AMT</b>	Key in food amount and press [ENTER].
<b>ENTER BEV AMT</b>	Key in beverage amount and press [ENTER].
<b>ENTER TOT AMOUNT</b>	Key in amount and press [ENTER].
<b>PROCESSING</b>	No action while processing.
<b>XXXXXX \$\$ .cc</b>	Auth code and amount display. Receipt prints (if printer attached).
<b>CVV2 CODES</b>	
<b>VISA</b>	<b>CVV2 CODE DESCRIPTION</b>
<b>M</b>	The CVV2 Code matched.
<b>N</b>	The CVV2 Code did not match.
<b>P</b>	The CVV2 Code was not processed.
<b>S</b>	The CVV2 Code was on the card and the merchant indicated it was not.
<b>U</b>	The issuer is not certified for CVV2.

## Paymentech™

Quick Reference Card for the VeriFone  
**TRANZ Restaurant**  
Applications on the PNS Network



<b>SALE</b>	
<b>IDLE PROMPT</b>	Swipe card.
<b>ENTER LAST 4 NUM</b>	Key in last 4 digits of card number and press [ENTER].
<b>ENTER TICKET #</b>	Key in ticket number and press [ENTER].
<b>ENTER TABLE #</b>	Key in table number and press [ENTER].
<b>ENTER SERVER #</b>	Key in server number and press [ENTER].
<b>ENTER FOOD AMT</b>	Key in food amount and press [ENTER].
<b>ENTER BEV AMT</b>	Key in beverage amount and press [ENTER].
<b>ENTER TOT AMOUNT</b>	Key in amount and press [ENTER].
<b>PROCESSING</b>	No action while processing.
<b>XXXXXX \$\$ .cc</b>	Auth code and amount display. Receipt prints (if printer attached).

<b>DEBIT SALE</b>	
<b>IDLE PROMPT</b>	Press [6].
<b>0=SALE 1=RETURN</b>	Press [0], then [ENTER].
<b>WAITING FOR CARD</b>	Swipe card.
<b>ENTER TICKET #</b>	Key in ticket number and press [ENTER].
<b>ENTER TABLE #</b>	Key in table number and press [ENTER].
<b>ENTER SERVER #</b>	Key in server number and press [ENTER].
<b>ENTER AMOUNT</b>	Key amount, press [ENTER].
<b>DASH BACK AMOUNT</b>	Key amount, press [ENTER].
<b>WAITING FOR PIN</b>	Have customer enter PIN.
<b>PROCESSING</b>	No action while processing.
<b>XXXXXX \$\$ .cc</b>	Auth code and amount display. Receipt prints (if printer attached).

## PRIOR AUTHORIZATION SALE (TAB)

<b>PRIOR AUTHORIZATION SALE (TAB)</b>	
<b>IDLE PROMPT</b>	Press [4].
<b>0=SALE 1=TAB</b>	Press [1] then [ENTER].
<b>ENTER ACCOUNT #</b>	Swipe card. Or key in card number and press [ENTER].
<b>ENTER LAST 4 NUM</b>	Key in last 4 digits of card number and press [ENTER].
<b>ENTER TICKET #</b>	Key in ticket number and press [ENTER].
<b>ENTER TABLE #</b>	Key in table number and press [ENTER].
<b>ENTER SERVER #</b>	Key in server number and press [ENTER].
<b>ENTER AMOUNT</b>	Key in amount and press [ENTER].
<b>ENTER AUTH CODE</b>	Key in auth code and press [ENTER].
<b>PROCESSING</b>	No action while processing.
<b>XXXXXX \$\$ .cc</b>	Auth code and amount display. Receipt prints (if printer attached).

POS-0361

## Paymentech™

06/99 VeriFone Tranz 330, 380, 420, 460

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