Manual Entry/ Address Verification	
IDLE PROMPT	Press appropriate key.
ENTER ACCOUNT #	Manually key in card number and press [ENTER].
EXPIRY DATE MMYY	Key in expiration date in MM/YY format (example: 1298) and press [ENTER].
PHONE ORDER? Ø=YES 1=NO	Press <b>[0]</b> if the transaction is a phone order. Or, press <b>[1]</b> if the card is present. Press <b>[ENTER]</b> after your selection.
ENTER INVOICE #	Key in invoice number and press [ENTER].
STREET ADDRESS	Key in street address and press [ENTER]. Key in numeric value of address only. (Example: 1601 Elm Street = 1601 [ENTER])
ENTER ZIP CODE	Key in ZIP Code and press [ENTER].
ENTER CVV2 #	Key in CVV2 value on the back of the card that is usually 4 digits and press <b>[ENTER]</b> . Or, press <b>[ENTER]</b> to bypass and key in a reason code. <b>[0]</b> = Not on card <b>[1]</b> = Cannot read <b>[2]</b> = Unknown Press <b>[ENTER]</b> .
ENTER CUST REF #	Key in customer number and press [ENTER].
ENTER CLERK #	Key in clerk number and press [ENTER].
ENTER TAX AMOUNT	Key in tax amount and press [ENTER].
TAX EXEMPT? 0=YES 1=N0	Press [0] if transaction is tax exempt. Or, press [1] if not tax exempt.
ENTER TOT AMOUNT	Key in amount and press [ENTER].
PROCESSING	(No action while processing.)
חחחחח \$\$.cc	Auth code and amount display. Receipt prints (if printer attached).
Pri	or Sale (Force)
IDLE PROMPT	Press [4].
ENTER ACCOUNT #	Swipe card.
ENTER LAST 4 NUM	Key in last 4 digits of card number (if swiped) and press [ENTER].
ENTER INVOICE #	Key in invoice number and press [ENTER].
ENTER CUSTOMER #	Key in customer number and press [ENTER].
ENTER CLERK #	Key in clerk number and press [ENTER].
ENTER TAX AMOUNT	Key in tax amount and press [ENTER].
TAX EXEMPT? 0=YES 1=N0	Press [0] if transaction is tax exempt. Or, press [1] if not tax exempt.
ENTER TOT AMOUNT	Key in amount and press [ENTER].
ENTER AUTH CODE	Key in auth code and press [ENTER].
PROCESSING	(No action while processing.)
חחחחחח \$\$.cc	Auth code and amount display. Receipt prints (if printer attached).

Auth Only	
Terminal Display	Action
IDLE PROMPT	Press [2].
ENTER ACCOUNT #	Swipe card.
PHONE ORDER? Ø=YES 1=NO	Press [0] if the transaction is a phone order. Or, press [1] if the card is present. Press [ENTER] after your selection.
ENTER INVOICE #	Key in invoice number and press [ENTER].
STREET ADDRESS	Key in street address and press <b>[ENTER].</b> Key in numeric value of address only. (Example: 1601 Elm Street = 1601 <b>[ENTER]</b> )
ENTER ZIP CODE	Key in ZIP Code and press [ENTER].
ENTER CVV2 #	Key in CVV2 value on the back of the card that is usually 4 digits and press [ENTER]. Or, press [ENTER] to bypass and key in a reason code. [0] = Not on card [1] = Cannot read [2] = Unknown Press [ENTER].
ENTER CLERK #	Key in clerk number and press [ENTER].
ENTER TOT AMOUNT	Key in amount of credit and press [ENTER].
PROCESSING	(No action while processing.)
\$\$.cc	Amount displays.
<b>T</b>	Receipt prints (if printer attached).
	Press [FUNC] and then [3].
BATCH NUNNUN ENTER BATCH #	Press [ENTER] to continue. Or, key in batch number and press [ENTER].
Ø=DISPLY 1=PRINT	Press [0] and then [ENTER].
TRAN COUNT nnn	Transaction count displays. Press <b>[ENTER]</b> to continue.
SALES \$\$.cc	Total sales display. Press [ENTER] to continue.
RETNS \$\$.cc	Total returns display. Press <b>[ENTER]</b> to continue.
NET \$\$.cc	Net amount displays. Press <b>[ENTER]</b> to continue.
O=BY REF # 1=ALL	Press [0] and then [ENTER] to view by reference number. Or, press [1] and then [ENTER] to view all.
ENTER REF NUMBER	Key in reference number and press [ENTER].
nnn XX \$\$.cc	Reference number, transaction type and amount display. Press [#].
אחחחחח XX	Auth code and card type display. Press [#].
x0000000000000000000000000000000000000	Credit card number displays. Press <b>[ENTER]</b> to review another transaction. Or, press <b>[CLEAR]</b> to end.

Debit Sale **	
Terminal Display	Action
IDLE PROMPT	Press [6].
Ø=SALE 1=RETURN	Press [0] and then [ENTER].
ENTER ACCOUNT #	Swipe debit card.
ENTER INVOICE #	Key in invoice number and press [ENTER].
ENTER CUSTOMER #	Key in customer number and press [ENTER].
ENTER CLERK #	Key in clerk number and press [ENTER].
ENTER AMOUNT	Key in amount and press [ENTER].
CASH BACK AMOUNT	For cashback, key in amount and press <b>[ENTER].</b> Or, press <b>[ENTER]</b> to bypass.
WAITING FOR PIN	Customer keys in PIN number and presses <b>[ENTER].</b>
PROCESS ING	(No action while processing.)
חחחחחח \$\$.cc	Auth code and amount display. Receipt prints (if printer attached).
EBT Ca	sh/Food Stamp Sale ***
IDLE PROMPT	Press [8].
0=F/S 1=CASH	Press [0] and then [ENTER] for a food stamp transaction. Or, press [1] and then [ENTER] for a cash transaction.
Ø=SALE 1=OTHER	Press [0] and then [ENTER].
ENTER ACCOUNT #	Swipe card or manually key in card number and press <b>[ENTER].</b>
EXPIRY DATE MMYY	If prompted, key in expiration date in MMYY format (for example: 1298) and press [ENTER].
ENTER INVOICE #	Key in invoice number and press [ENTER].
ENTER CUSTOMER #	Key in customer number and press [ENTER].
ENTER CLERK #	Key in clerk number and press [ENTER].
ENTER AMOUNT	Key in amount and press [ENTER].
CASH BACK AMOUNT	Key in cash back amount and press [ENTER].
WAITING FOR PIN	Key in PIN number and press [ENTER].
DIALING	(No action while processing.)
חחחחח \$\$.cc	Auth code and amount display. Receipt prints (if printer attached).

\*\* Debit is only available if this feature is programmed in the terminal. \*\*\* EBT is only available if this feature is programmed in the terminal.

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EBT Balance Inquiry ***	
Terminal Display	Action
IDLE PROMPT	Press [8].
Ø=F∕S 1=CASH	Press <b>[0]</b> and then <b>[ENTER]</b> for Food Stamp balance. Or, press <b>[1]</b> and then <b>[ENTER]</b> for Cash balance.
Ø=SALE 1=OTHER	Press [1] and then [ENTER].
Ø=RETURN 1=PRIOR 2=BALANCE INQ	Press [2] and then [ENTER].
ENTER ACCOUNT #	Swipe card or manually key in card number and press <b>[ENTER]</b> .
EXPIRY DATE MMYY	If prompted, key in expiration date in MMYY format (for example: 1298) and press [ENTER].
ENTER CLERK #	Key in clerk number and press [ENTER].
WAITING FOR PIN	Key in PIN number and press [ENTER].
DIALING	(No action while processing.)
חחחחח \$\$.cc	Auth code and balance display. Receipt prints (if printer attached).
	Batch Report
IDLE PROMPT	Press [ENTER] and then [3].
LOCAL REVIEW BATCH nnnnn ENTER BATCH #	Current batch number displays. Press <b>[ENTER]</b> to continue. Or, key in batch number and press <b>[ENTER]</b> .
0=DISPLY 1=PRINT	Press [1] and then [ENTER] to print report.
0=TOTAL 1=DETAIL	Press [0] and then [ENTER] to print a totals report. Or, press [1] and then [ENTER] to print a details report.
PRINTING	Report prints (if printer attached).
	Batch Inquiry
IDLE PROMPT	Press [9].
ENTER SUPER #	Key in supervisor number and press [ENTER].
0=DEPOSIT 1=INQ	Press [1] and then [ENTER].
PROCESSING	(No action while processing.)
PRINTING TRAN COUNT nnn	Report prints (if printer attached). Press <b>[#]</b> . Total credit and debit transactions display.
TOTL \$\$.cc	Total amount displays. Press [#].
CR החח \$\$.cc	Number of transactions and total credit card amounts display. Press [#].
AE nnn \$\$.cc	If applicable, the number of American Express transactions and total American Express card amount displays. Press <b>[#]</b> to view debit transactions. Or, press <b>[CLEAR]</b> to end.
DB nnn \$\$.cc	If applicable, the number of debit transactions and total debit card amount displays. Press <b>[CLEAR]</b> to end.

Reprint	
Terminal Display	Action
IDLE PROMPT	Press [ENTER] and then [6].
0=DISPLY 1=PRINT	Press [1] and then [ENTER].
0=last 1=other	Press <b>[0]</b> and then <b>[ENTER]</b> for last transaction. Or, press <b>[1]</b> and then <b>[ENTER]</b> for another transaction.
ENTER REF NUMBER	If prompted, key in reference number and press [ENTER].
PRINTING	Receipt prints (if printer attached).
Deposit (Settlement)	
IDLE PROMPT	Press [9].
ENTER SUPER #	Key in supervisor number and press [ENTER].
0=DEPOSIT 1=INQ	Press [0] and then [ENTER].
PRINTING	Report prints (if printer attached).
PROCESS ING	(No action while processing.)
BATCH RELEASED	Batch settled at host. Press <b>[CLEAR]</b> to return to idle prompt.

CVV2 Codes	
Visa Codes	CVV2 Code Description
м	The CVV2 Code Matched.
N	The CVV2 Code did not Match.
Р	The CVV2 Code was not Processed.
S	The CVV2 Code was on the Card and the Merchant indicated that it was not.
U	The Issuer is not Certified for CVV2.

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EBT Prior ***	
Terminal Display	Action
IDLE PROMPT	Press [8].
Ø=F∕S 1=CASH	Press <b>[0]</b> and then <b>[ENTER]</b> for a Food Stamp transaction. Or, press <b>[1]</b> and then <b>[ENTER]</b> for a Cash transaction.
Ø=SALE 1=OTHER	Press [1] and then [ENTER].
Ø=RETURN 1=PRIOR 2=BALANCE INQ	Press [1] and then [ENTER].
ENTER ACCOUNT #	Swipe card or manually key in card number and press <b>[ENTER].</b>
EXPIRY DATE MMYY	If prompted, key in expiration date in MMYY format (for example: 1298) and press <b>[ENTER].</b>
ENTER INVOICE #	Key in invoice number and press [ENTER].
ENTER CUSTOMER #	Key in customer number and press [ENTER].
ENTER CLERK #	Key in clerk number and press [ENTER].
ENTER AMOUNT	Key in amount and press [ENTER].
CASH BACK AMOUNT	Key in cash back amount and press [ENTER].
ENTER AUTH CODE	Key in auth code and press [ENTER].
ENTER VOUCHER #	Key in voucher number and press [ENTER].
DIALING	(No action while processing.)
חחחחח \$\$.cc	Auth code and amount display. Receipt prints (if printer attached).
E	BT Return ***
IDLE PROMPT	Press [8].
0=F/S 1=CASH	Press [0] and then [ENTER].
0=SALE 1=OTHER	Press [1] and then [ENTER].
0=RETURN 1=PRIOR 2=BALANCE INQ	Press [0] and then [ENTER].
ENTER ACCOUNT #	Swipe card or manually key in card number and press <b>[ENTER].</b>
EXPIRY DATE MMYY	If prompted, key in expiration date in MMYY format (for example: 1298) and press <b>[ENTER].</b>
ENTER INVOICE #	Key in invoice number and press [ENTER].
ENTER CUSTOMER #	Key in customer number and press [ENTER].
ENTER CLERK #	Key in clerk number and press [ENTER].
ENTER AMOUNT	Key in amount and press [ENTER].
WAITING FOR PIN	Key in PIN number and press [ENTER].
DIALING	(No action while processing.)
חחחחחח \$\$.cc	Auth code and amount display. Receipt prints (if printer attached).

## 6/99

330/380/420/460

AVS Response Codes	
Visa Codes	Action Response Code Description
Y	Yes - Exact match on address and ZIP Code.
A	Address matches, ZIP Code does not.
Z	ZIP - ZIP Code matches, address does not.
N	No - Neither address nor ZIP Code match.
U	Unavailable - Address information unavailable or issuer does not support AVS.
R	Retry - Issuer's system unavailable or timeout.
E	Error - Transaction ineligible for AVS or edit error found.
S	AVS not supported by issuer.
MasterCard Codes	Action Response Code Description
х	Exact - Match on address and 9-digit ZIP Code.
Y	Yes - Exact match on address and ZIP Code.
A	Address matches, ZIP Code does not.
W	Whole - 9-digit ZIP Code matches, address does not.
Z	ZIP - ZIP Code matches, address does not.
N	No - Neither address nor ZIP Code match.
U	Unavailable - Address information unavailable or issuer does not support AVS.
R	Retry - Issuer's system unavailable or timeout.
S	Service not supported by issuer.
Discover Codes	Action Response Code Description
Y	Address only matches.
A	Zip and address both match.
W	AVS not available.
Z	ZIP - ZIP Code matches, address does not.
N	No - Neither address nor ZIP Code match.
U	Unavailable - Address information unavailable.
American Express Codes	Action Response Code Description
Y	Yes - Exact match on address and ZIP Code.
A	Address matches, ZIP Code does not.
Z	ZIP - ZIP Code matches, address does not.
N	No - Neither address nor ZIP Code match.
U	Unavailable - Address information unavailable.
R	Retry - Issuer's system unavailable or timeout.
S	AVS not supported by issuer.

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## Paymentech.

Tranz 330, Tranz 380, Tranz 420, & Tranz 460 Host Capture - Retail

Sale	
Terminal Display	Action
IDLE PROMPT	Swipe card.
ENTER LAST 4 NUM	Key in last 4 digits of card number (if swiped) and press [ENTER].
ENTER INVOICE #	Key in invoice number and press [ENTER].
ENTER CUSTOMER #	Key in customer number and press [ENTER].
ENTER CLERK #	Key in clerk number and press [ENTER].
ENTER TAX AMOUNT	Key in tax amount and press [ENTER].
TAX EXEMPT? 0=YES 1=NO	Press <b>[0]</b> if transaction is tax exempt. Or, press <b>[1]</b> if not tax exempt.
ENTER TOT AMOUNT	Key in amount and press [ENTER].
PROCESSING	(No action while processing.)
חחחחחח \$\$.cc	Auth code and amount display. Receipt prints (if printer attached).
Return (Credit)	
IDLE PROMPT	Press [3].
ENTER ACCOUNT #	Swipe card.
ENTER LAST 4 NUM	Key in last 4 digits of card number (if swiped) and press [ENTER].
ENTER INVOICE #	Key in invoice number and press [ENTER].
ENTER CUSTOMER #	Key in customer number and press [ENTER].
ENTER CLERK #	Key in clerk number and press [ENTER].
ENTER TOT AMOUNT	Key in amount of credit and press [ENTER].
PROCESSING	(No action while processing.)
\$\$.cc	Amount displays. Receipt prints (if printer attached).
-	Void
IDLE PROMPT	Press [5].
ENTER REF NUMBER	Key in reference number and press [ENTER].
ENTER AMT	Key in amount of original transaction and press [ENTER].
PROCESSING	(No action while processing.)
חחחחח \$\$.cc	Auth code and amount display. Receipt prints (if printer attached).

\* Shaded sections are optional features.